YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	PT. J.L.N. GOVERNMENT P. G. COLLEGE
• Name of the Head of the institution	Dr. Mohinder Kumar Gupta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01292265135
• Mobile no	9818634845
• Registered e-mail	gcfaridabadinformation@gmail.com
• Alternate e-mail	iqacgcfbd@gmail.com
• Address	SEC-16 A, FARIDABAD
• City/Town	FARIDABAD
• State/UT	HARYANA
• Pin Code	121002
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Maharishi Dayanand University**
• Name of the IQAC Coordinator	**MONISHA CHAUDHARY**
• Phone No.	**01292265135**
• Alternate phone No.	**01292265135**
• Mobile	**9811719889**
• IQAC e-mail address	**iqacgcfbd@gmail.com**
• Alternate Email address	**gcfaridabadinformation@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	NA
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcfaridabad.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=SYWIjQOu/+4=

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.4**	**2010**	**28/03/2010**	**27/03/2015**

6.Date of Establishment of IQAC	**01/07/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College Faridabad	A/F	Department of Higher Education Haryana	2021-2022	9640441
Govt. College Faridabad	CYCLE FUND	Department of Higher Education Haryana	2021-2022	1395583
Govt. College Faridabad	CHEMISTRY	Department of Higher Education Haryana	2021-2022	899238
Govt. College Faridabad	SUF	Department of Higher Education Haryana	2021-2022	1297955
Govt. College Faridabad	PSY FUND	Department of Higher Education Haryana	2021-2022	87077.30
Govt. College Faridabad	MAG. FUNDS	Department of Higher Education Haryana	2021-2022	1487855
Govt. College Faridabad	DILAPIDATED FUNDS	Department of Higher Education Haryana	2021-2022	45473.30
Govt. College Faridabad	BOTANY	Department of Higher Education Haryana	2021-2022	507329
Govt. College Faridabad	RKF	Department of Higher Education Haryana	2021-2022	3846634
Govt.	HOUSE EXAM	Department	2021-2022	1038642

College Faridabad		of Higher Education Haryana		
Govt. College Faridabad	LIB. SECURITY	Department of Higher Education Haryana	2021-2022	15410829
Govt. College Faridabad	ZOOLOGY	Department of Higher Education Haryana	2021-2022	436804
Govt. College Faridabad	RED CROSS	Department of Higher Education Haryana	2021-2022	2128236
Govt. College Faridabad	COMPUTER	Department of Higher Education Haryana	2021-2022	19232023
Govt. College Faridabad	BUILDING FUND	Department of Higher Education Haryana	2021-2022	1241618
Govt. College Faridabad	GEOGRAPHY FUND	Department of Higher Education Haryana	2021-2022	289011
Govt. College Faridabad	COMMERCE	Department of Higher Education Haryana	2021-2022	1197367
Govt. College Faridabad	I CARD	Department of Higher Education Haryana	2021-2022	266470
Govt. College Faridabad	SAF	Department of Higher Education Haryana	2021-2022	370762

Govt. College Faridabad	ELECTRICITY	Department of Higher Education Haryana	2021-2022	581399.30
Govt. College Faridabad	PHYSICS	Department of Higher Education Haryana	2021-2022	1279085
Govt. College Faridabad	UDF	Department of Higher Education Haryana	2021-2022	3721347
Govt. College Faridabad	MUSIC FUND	Department of Higher Education Haryana	2021-2022	247479
Govt. College Faridabad	SPORTS	Department of Higher Education Haryana	2021-2022	2199965
Govt. College Faridabad	YWF	Department of Higher Education Haryana	2021-2022	2727
Govt. College Faridabad	HEALTH FUND	Department of Higher Education Haryana	2021-2022	681023
Govt. College Faridabad	NSS	Department of Higher Education Haryana	2021-2022	51732.30
Govt. College Faridabad	EVS	Department of Higher Education Haryana	2021-2022	2675164

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Zonal youth festival hosted by the college was a huge success . 2. Vaccination Camps and Blood donation camps were organized in the college premises. 3. Various Government schemes like: Passport, PPP, Driving license for students were implemented in the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The IQAC of the college is constantly working in association with the Council, Teaching as well as Non Teaching Staff, Students and Alumini of the college to achieve qualitative benchmarks in the functioning of the college.	IQAC of the college is working in close association with the college administration faculty and non-teaching staff to achieve new qualitative benchmarks in the college functioning.
On the basis of the discussions of IQAC with the stakeholders of the college, the institute should optimise the available resources, infrastructural	The IQAC through regular feedback, consultation with stakeholders, discussion with the Principal and continuous observation is hereby taking

facilities and strive to achieve the best.	note of the suggestions made during the session
Efforts should be made to begin classes regularly along with the active participation of the students in extra curricular activities and campaigns launched by the higher authorities or district administration or government.	The College is continuing with all good traditions in teaching learning, co-curricular and extra-curricular activities. along with learnings from the Covid era have also been inculcated & teachers are in constant touch with the students through class WhatsApp groups .
An overview of the opportunities available to the students must be shared with the students on Induction day at the beginning of the session for example NCC, NSS, YRC, Women Cell, Red Ribbon Club, Road Safety Club, Legal Literacy Club, Eco Club, various Subject Societies, sports & cultural opportunities etc.	Induction program was held for the students. They were apprised of the various cells, clubs, activities, societies, government schemes sports, cultural activities, NCC , NSS, YRC & various other schemes.
Wearing of I-cards be made mandatory & entry of outsiders be checked stopped in order to maintain discipline in the college.	I-cards & bus passes were issued to the students to maintain strict discipline in the college.
IN charges to plan & ensure benefit of various schemes launched by government for example Passport, PPP, Driving Licence, Vaccination and Health Check up Camps , scholarships etc should be passed on to the maximum students ….	Computer department faculty members were involved in the process of making PPP, passports and driving license of the students
All grants should be timely utilised and utilisation certificate to be submitted by the concerned In charges.	All grants were timely utilized following all the requisite instructions by the higher authorities.
Staff members should promote among students YouTube channel, Facebook Page, Twitter and Website of the college so that	All the social media channels are regularly updated with the glimpses of college activities. It is great source of

they can regularly get update and feel proud of the achievements of the college.	information and learning for the college Students, Alumini and others.
The college should maintain a continuous liasion with Alumini Association for the betterment of the college infrastructure and smooth functioning.	The Alumini Cell of the college organized an Alumini Meet on 11.09.2021. The Chief Guest of the program was Sh. Nain Pal Rawat, MLA, who was former student of the college. This meet provided an opportunity for Alumini to connect with their alma mater. This also strengthened the bond between the Alumini and the college which can lead to increased support for the college in the form of donations, volunteer work and other contribution.
Our college is a member of DELNET. IQAC proposes a webinar on DELNET: Resources and Services be organised and access through login/ password be made available to the faculty and students.	College conducted a Webinar on DELNET: Resources & Services on dated May 19, 2022 at 3:00 PM to 4:00 PM. The purpose of webinar was the proper utilization of e-resources .
If Covid protocol permits and as per norms of the administration IQAC proposes efforts be made for the conduction of Zonal Youth Festival in the college.	College hosted Zonal Youth Festival from 14 - 16 December 2021. It was a huge success. These co-curricular activities help students to develop wide range of skills, build networks, give them exposure providing opportunities for personality development and also exposes them to rich cultural heritage of India.

13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
Council	15/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	10/08/2023

15.Multidisciplinary / interdisciplinary

The institution follows the curriculam structure provided by the affiliating university. However students are given opportunity to study multidisciplinary/interdisciplinary subjects with an objective to increase awareness about the society, environment and human co-existence with these aspects. UG Courses: Environmental Studies paper is compulsory for first year of all courses in UG programme. PG Courses: Open Elective Courses: Students of all PG programmes under CBCS (w.e.f. 2018-19) are required to study one open elective course in each of the 2nd and 3rd semesters for 2-years programes and in each of the 4th and 5th semesters for 3-year programes. They may choose any one of the given courses available offered by the university. Foundation Elective Courses: Students of all PG programmes under CBCS (w.e.f. 2018-19) are required to study one foundation elective course in 2nd semester for 2 years programmes and in 4th semester for 3 years programmes. They may choose any one of the courses offered by the university.

16.Academic bank of credits (ABC):

We follow the curriculum of M.D.U, Rohtak wherein Choice Based Credit System in PG courses has been implemented. CBCS strives to create a holistic syllabus and it also provides an opportunity for the students to choose courses comprising core, elective and skill based courses.

17.Skill development:

Skill Development and entrepreneurship The success of any educational institution is reflected not only by the level and quantum of knowledge, it disseminates among students through its faculty, but is necessarily measured by the number of students who secure employment or indulge in entrepreneurial endeavors which will serve their livelihood. In the era of a knowledge-based economy, the quality of the workforce is more important than quantity. Thus, it becomes imperative to impact industry skills to make students employable and also to provide a platform to incubate the ideas for

a commercial product for an entrepreneurial journey. Employability skills Placement Cell organizes extension lectures and workshops with experts from the concerned fields to prepare outgoing students to gain prosperous placements. The major areas of the pre-placement training program include general knowledge, current affairs, communication skills, soft skills, resume preparation, participation in group discussions, and interview skills. The cell arranges interface programs with prominent alumni to familiarize the students with the industrial demands. Aims and objectives of the incubation center The following aim and objectives have been set by the incubation center. To Foster startup culture and entrepreneurship amongst college students. To develop a framework, this instills practical experience in education and motivates college students to take up entrepreneurship as a career path. To inculcate the spirit and culture of research among faculty and students. To enhance cooperation between researchers for interdisciplinary and multidisciplinary work. NCC and NSS We also have NCC and NSS units in our college which helps in developing the personality and leadership qualities in students through various activities and training programs. These programs provide a platform for students to develop various skills including communication, leadership, teamwork, time management, and problem-solving. These skills help students in their future careers.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college follows the curriculum and syllabus designed by M.D.U, Rohtak, which integrates Indian Languages and Culture into the Knowledge system and promotes a greater understanding and appreciation of Indian Culture.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Institutions are BA, B.SC, B.COM, BBA, BCA, M.COM, MA (ECO), and M.SC (MATH). The Institution offers UG and PG degree courses to inculcate the following qualities and capabilities in students: Intellectual skills and knowledge. The student should have a thorough understanding of concepts. The highly qualified and experienced faculty continuously work hard to achieve it. Cognitive Strategy. The student should create personal strategies to think, organize, learn, and behave. The practical works and inter/intra-departmental activities are organised. Verbal communication. The student should be able to communicate and explain his ideas in an effective manner. The assignments, group discussions, and presentations are organized for students. Attitude and ethics. The students should be able to develop interpersonal skills and

understand their duties for society and the environment. The NSS, Women cell and NCC units work hard to achieve the goals. The students learn to work as a team. Career oriented approach. Students should be able to face the modern market demand for jobs. The BBA, BCA, MCA are job oriented courses and help students for their career advancement. Progression to higher studies. All the UG, PG courses enable students to pursue higher studies, Competitive exam and Research work.

20.Distance education/online education:

Our college is a study center of IGNOU. Our college provides infrastructure, Academic environment, faculty as counselors who give guidance, take counselling sessions in their respective subjects, assist & check assignments.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**22**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**5910**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1088**

File Description	Documents
Data Template	[View File](#)

2.3	**1928**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**176**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**185**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3311715**
4.3 Total number of computers on campus for academic purposes	**140**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every department prepares a teaching plan, allotting term-wise topics to be taught. Faculty members prepare a semester-wise teaching plan for theory and practical at the beginning of every academic year. Teachers conduct classes according to the timetable.

Departmental meetings are held periodically to review the syllabus completed. For effective delivery of curriculum, departments integrate classroom teaching with various ICT tools, labs, field projects, seminars, etc. Records are maintained by each department. For the up-gradation of subject-related knowledge, the college organizes seminars, conferences, and workshops. This activity provides subject knowledge to the faculty and the students. Faculties effectively and creatively use PPTs, models, charts, and various educational software for delivering the subject knowledge. The college organizes guest lectures, and expert lectures of eminent academicians, for effective curriculum delivery. The college has a mentoring system for academic-related issues. The college library is digitalized. The library provides INFLIBNET, e-journals, etc. Some departments also have a departmental library. All Internal Examinations and Class tests are conducted to check whether the students haveacquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Record of the regular attendance, markets, and progress of the students are maintained and preserved by the respective departments.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://gcfaridabad.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=MF/KK07WzPc=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by MDU, Rohtak for the conduction of a continuous internal evaluation system. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college at the first meeting of the commencement of every academic year. The Academic Calendar encompasses all the processes of the college such as the Student section, Administrative, Academic, co-curricular and extracurricular activities. The academic calendar shows the start and end of each semester stating various activities to be conducted, the internal evaluation schedule, and the tentative schedule of external evaluation. The academic calendar includes the dates of commencement and completion of the syllabus, schedules of internal exams, etc. It specifies the dates of the term-end examination. Tentative dates of

practical exams and viva-voice and theory examinations are also given in the academic calendar. The time-tables are prepared and implemented accordingly. The schedule of external examinations is fixed by the University. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. However, all efforts are made by the college to adhere to the academic calendar for CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcfaridabad.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

796

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Agra district that include, women's rights, human rights, child rights, gender justice, and gender equality. Compulsory core courses along with the wide range

of community outreach programs that include health and hygiene camps, hole-in-the-wall, and village adoption, enable exposure to real-life situations.DEIs strong community-orientated work culture is based on the Sigma-Six Q sustainable way of life, which involves the integration of water quality, air quality, education, healthcare, agriculture, dairy practices, innovation, and human values. GCF has pioneered vocational and skill development education by introducing UG/PG programs in Water, Sanitation and Waste Management, Renewable Energy, dairy technology, Agriculture, and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programs. Environment awareness camps, seminars, workshops, guest lectures, industry visits, and field excursions are organized. GCF accords great importance to research in interdisciplinary areas focused on renewable energy, environmental pollution, agriculture, education, and healthcare.3. Human Values and Professional Ethics: The curriculum has compulsory core courses in all UG programs specially focused on the development of human values and professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may

C. Feedback collected and

be classified as follows   **analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2442

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1002

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College faculty assesses the students with various parameters and ways. the college teachers provide assignments, notes, tests and another learning tasks. The teachers are very helpful for providing the slow learners a playing field so that they can compete equally with other students. Teachers give extra classes or special

lecturers to such students and discuss their problems in friendly manner.

The institution provides them best books as a reference which are available in college library. Motivational lectures are also gives to them to sort out their problems. the remedial classes are also given for both advanced and slow learners. The college organizes many programs for the students to enhance their knowledge and welfare.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5929	**175**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods for enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods.

1. **Experimental Learning: The institution imparts experimental learning practices to enhance creativity and cognitive levels of the students. The curriculum is designed to ensure that students work in laboratories gaining hands-on experience of their theoretical studies. Industrial Visits facilitate the learning process. Regular assignment is provided on daily basis to students to refer the study material in the library and download relevant material from the internet.**
2. **Participatory Learning: In this type of learning, students participate in various activities such as District and State**

level competitions, Seminars, Group discussions, projects. Students are encouraged to participate in activities where they can showcase their skills.

3. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. Students are encouraged to analyze problems and develop methods to solve real time problems.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- All the teachers have adapted to ICT teaching pedagogy. There are ICT-ready smart classes.
- Several teaching materials and model question papers are provided online to students through WhatsApp groups made for students.
- Teaching content have also been uploaded on the YouTube channels created by faculty and shared with students.

- PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Continuous evaluation is made through Attendance, Unit Tests, Assignments Submission, Field visits / Field Work, and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for the unit tests varies as per the concerned faculty. Personal guidance is given to the poor-performing students after their assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student in learning and attending the classes has also increased. The schedule of the Class Assessment Test & Sessional Examination and assignment is given in the Academic calendar which is displayed well in advance before the commencement of the session. The Evaluation method comprises, unit tests held progressively during the semester and is designed to check and report the periodic performance of the student.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has designed the internal assessment system according to M.D.U norms and guidelines. Internal assessment is subdivided into class tests, assignments, and attendance. The criteria for the award of these subdivisions for UG/PG for regular students is defined as under

1. One Class Test - 10 Marks

2. Assignment and Presentation -5 Marks

3. Attendance 5 Marks

Students are well-informed about the class test and assignments from time to time. Students are also well informed about their attendance status from time to time so that they can be given full chance to obtain maximum marks regarding attendance.

Documents and supporting documents regarding internal assessment are attached to the report.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college provides 14 undergraduate and 8 post-undergraduate programs for students. The programs and courses are decided at the beginning of the session in the light of guidelines given by the UGC and the affiliating university, MDU, Rohtak, and the policy guidelines of the higher education department of the Government of Haryana.

These outcomes are broadly based on three aspects

firstly to provide the best possible knowledge to students in the subject chosen by them. Secondly to develop skills of students for their future career prospects. To develop interest among students towards the issue of society & country. The mentor, and mentee interaction and tutorial group meetings are regularly organized. The learning outcomes followed in the college are not merely course-specific but also help students to attain their future goals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are displayed in the respective departmental links on the college website.The college teacher assess the attainment of these outcomes by taking assignments, test -series , group discussion on their respective periods. The evaluation of attainment of learning outcomes is a constant process and these outcomes are measured through well-structured internal assessment system and the semester examination is the key mechanism through which the efficiency of learning outcomes is measured on numerical scale on the basis of students performance.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1701

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcfaridabad.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=y+fp/Qu7vTY=

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Startup Incubator cumCentre of Excellence Faridabad in association with the Department of Higher Education Haryana started in October 2019 with an aim to foster startup culture and entrepreneurship amongst college students. Keeping the same moto in mind the center team has conducted various mentoring sessions for the students wherein the students have been explained the concept of the incubation center and how it is going to benefit them along with how students can take up entrepreneurship as a career option and how the students can worktheir own startup with the help of the team present at the incubation center. To take this initiative of creating entrepreneurs on the next level we the team Startup Incubator regularly conduct awareness sessions on entrepreneurship, its benefits, and also how they can transform their dreams into reality and become their own bosses. The incubation Centre has set the benchmark for making entrepreneurs self-ready for business with the help of various activities like good camp acceleration activities, mentoring activities workshop activities, and collaboration with various companies. By looking at the orientation of the students and their mindset the incubation Centre has launched an EDC cell. There are 22 startups have been initiated from our college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community.NSS organizes a residential seven-day camp in the nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Social interaction, Environmental awareness, Women empowerment, National Integrity, Blood donation camp, Health check-up camp etc. The NCC unit of the college organizes various extension activities such as tree plantation, Road safety awareness, Save fuel save the Country program, Swachhta Abhiyanetc. The various cells of the college like the Women cell, YRC, and Legal Literacy Cell are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Programme on female foeticide, organizing a visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

63

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2847

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

NIL

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a premier higher education institution of the Government of Haryana having a very large campus. The ICT facility is integral to the college's teaching-learning activities and has six fully equipped smart classrooms. Besides this, for the ready availability of ICT tools, there are projectors that make it handy for the teachers to teach classes through digital modes in other classrooms as well. There is adequate infrastructure for teaching-learning activities. The different-sized classrooms are quite adequate to accommodate the students as per the requirements of classes. They have a requisite number of dual desks or sitting chairs and have the facility of green board. There is a good infrastructure of laboratories in the college and there are separate labs in each department where practical is part of the prescribed syllabus. These labs are well-equipped with necessary experimental facilities and are upgraded annually. The college has well-equipped Computer Science Labs, English Language Labs, physics labs, botany labs, zoology labs, biotech labs, chemistry labs Geography labs, and psychology labs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yoga ground – Gymnasium with multi Gym Machines & yoga mats.

Yoga classes – As per the time table of B.A. – Physical Education.

Games, Sports and Cultural activities:

1. **Basketball courts:- 2 courts with standard dimensions (one is in working condition).**
2. **Tennis Court – One T.T. table is available In the Gymnasium.**
3. **Sports Items are regularlyissued to interested students by keeping their I-Card as security.**
4. **Teams & Individuals are guided and prepared to participate in inter-college and other related tournaments.**

5. **Only one physical education teacher is working in place of workload of 03 (three) Teachers. No ground man/Attendant is attached with physical education and Sports Department.**
6. **To manage various cultural activities smoothly we have music department consisted with separate labs of vocal and instrumental, Apart from that,our college hosted zonal youth festival on 14,15,& 16 December 2021.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2379752

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY AS A LEARNING RESOURCE

Library serves as a resource center and aims to develop a comprehensive collection of books and journals useful for students and faculty to provide an efficient dissemination of knowledge. The college library has 30169 automated books in SOUL 3.0 and 5037 books in book bank and 20468 unique titles. The Soul 3.0 software has been implemented which is fully automated. The library also subscribes around 14newspaper and 18 magazines both in Hindi and English. The infrastructure is carefully maintained to cater to the need of the students and to provide them proper space for self study and consultation of books in the library. Library has well equipped reading room and conference hall for students and staff. The department too allocated fund to the college for purchase of books. Library also have good amount of E-content like membership of DELNET, membership of British Council of India, National Digital Library, www.gutenberg.org and N. list which have 6000+ E-generals and 164300 E-books. Library has 200 CD'S of books. Around 3150 books are in circulation (issue, return and renewal). Library has open access system, around 200 students and 25 faculty members on daily basis. The college library has internet facility for students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the   B. Any 3 of the above

**following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

329320/-

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate and latest IT infrastructure. The IT

infrastructure and resources are updated and upgraded continuously as per the requirements and changing technology. The entire Institute is Wi-Fi enabled with necessary firewalls and computer labs are connected through LAN with internet facilities. The college has IAXN wifi with a leased line of20Mbps and a dedicated BSNL Internet connection for edusat.The campus with wired and wireless internet access requires seamless roaming facilities to access the internet from smart classrooms to libraries to labs. Laying a complete network with different vendor solutions would be costly and difficult to manage while technical issues. Education institutes require a cost-efficient comprehensive solution that offers all the advanced facilities and features in a single platform with a single point of contact for technical support. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, and up/down loading of web-based applications, besides helping them in preparing projects & seminars.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution `C.10 - 30MBPS`

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2379752

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **Each laboratory has one teacher as a lab in charge and a Lab Assistant. The lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with changes in the syllabus. Deadstock verificationis carried out to verify working/nonworking/missing equipment etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistant keeps a record of the utilization of equipment, computers and other required materials for experiments.**
2. **A librarian with supporting staff has been appointed to maintain thelibrary. They focus on the availability and utilization of instructional material in the teaching and learning process. At the end of the Academic year stock verification is done. The Librarian will prepare the report on the same and the student's and staff's utilisation of books.**
3. **There is physical education subject in the college.physical education teacheris responsible for keeping a record of the utilization of sports Facilities, activities held, awards for the students etc.**
4. **All the departments have PCs, essential software and peripherals. The laboratory technicians and s system administrator maintain the IT facilities in the institute. In case of major issues of maintenance, vendors are hired for the maintenance of IT facilities.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1214

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

261

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

261

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

186

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are effectively represented, actively participate in many campus activities, and are loud and active participants in college affairs. In handling the various administrative, academic, co-

curricular, and extra-curricular activities held throughout the year in the college, they collaborate with professors and other college staff members. To ensure general transparency and encourage other students to step up and demonstrate their leadership abilities, the names of these individuals are published on the college website.

In order to give them a leadership role in managing the activities of these cells and to encourage students to actively participate in these activities, the designated cells, namely the Women Cell, NSS, NCC, Legal Literacy Cell, Placement Cell, and Subject Societies, choose student representatives at the beginning of the session. By giving each candidate a fair chance, the student executive for these cells was chosen. The student representatives are chosen from a large pool of students with a variety of sociocultural backgrounds based on their performance in the assigned task and active participation in cell activities. They take a proactive role in the organisation, planning, execution, and reporting of events put on by these cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With the aim of building a bridge between college life and career life , the idea took shape and formation of Alumni Association Pt J.L.N Govt. College Faridabad turned into reality .This Alumni Association was registered in February 2020 in the presence of Dr. Sunidhi (Principal). A reunion and a meeting of Alumni Association General Board was held on 20/2/2020 in Principal office. All the members attended the meeting and aroom in college campus was allotted as office Alumni cell.

•Our Alumni Rajkumar, Dr. Sunil Sharma, Brij Mohan, Neeraj and many more from cultural background participated and motivated the students to build career in media and performing arts , during youth festival organized by the college from 14-16 December 2021.

•Our Alumni Sh. Vinay Kakkar, Head of Jetking organized a workshop on Technical Skills, Cloud Computing , Machine Learning and Crypto currency on 26th April 2022.

•Our Alumni Manish Mittal and Sh. Rajesh Sharma organized Blood Donation camp was organized on 6 December 2021 and 18th April 2021.

•A Vaccination camp for corona was organized by Alumni association Announced on 6/1/2021-18/4/2022 in college campus in association with QRG hospital.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : Dedication to Producing Complete Citizens We aim at becoming a leading and top institution of higher education providing quality teaching learning-skills in different areas of academics that will best serve the nation and fulfil the aspirations of the world community. We also look forward to preparing a force of educated youths adorned with social, moral and ethical values combined with the basic human traits possessing high character and gender sensitisation training to do away with the tendency and the feeling of discrimination in the society.

Mission :Develop individuals who are morally upright , intellectually sound, socially concerned, emotionally balanced, physically well developed and culturally accomplished. ? Cultivate scientific temperament among our students by encouraging a questioning spirit. ? Provide holistic education by homogenizing contemporary global knowledge with Indian cultural moorings. ? Prepare young minds to become high performing professionals in their field of expertise and change makers with a zeal to make this world a better place. ? Collaborate with premier national and international institutes for sharing intellectual resources and expertise. ? Sensitize students to their social responsibility and forge an ethic of service among them so that they contribute to nation building by envisioning socially inclusive solution.

File Description	Documents
Paste link for additional information	http://gcfaridabad.ac.in/Home
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Under the guidance of the visionary leadership of our Principal, our college has prospered and is on the right track to offer students a top-notch education and foster their general growth. Over time, the institution has built a productive, successful, open, and consultative work environment that involves all of its stakeholders in its operation. The two best practices of the institution are decentralization and participatory management, which are at the heart of college activities. The Senior Most Teachers and the

Principal together make up the highest decision-making body, known as the College Council, and the Principal ensures that there is genuine participation of teachers in decision-making. The extensive system of committees allows for a precise division of labor and delegation of responsibility. These committees, which are made up of teachers, carry out their assigned tasks independently while being under the Principal's direction. The scenario that follows shows how well the Principal and college administration's enabling leadership ensures that both staff and students are motivated by their own efforts. The many co-curricular, extracurricular, and extension activities are carried out during the academic year by various designated cells, including NSS, NCC, Women Cell, Legal Literacy Cell, Placement Cell, Subject Societies, Cultural Committee, and Sports Board.

File Description	Documents
Paste link for additional information	https://highereduhry.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college administration has achieved commendable success on this key indicator of the perspective plan as mentioned below

- The college has its separate Twitter, Facebook account, and YouTube Channel, where daily updates of college activities and achievements are posted regularly.
- Lab upgradation has been done from the grants received from DGHE for purchasing instruments and other materials for practical purposes.
- Periodic renovation is being done for Principal Office, washrooms, and other infrastructural facilities.
- Repair of furniture of the college property which includes furniture Almirah (wooden and steel)
- For facilitating e-learning, the college has also taken online subscriptions to e-resources, e-books, and e-journals. The college library has also taken membership of DELNET, ENLIST, British Council Library.
- Underground Gas pipeline has been laid from Adani Gas, in Chemistry, Zoology, Biotech and Physics department for lab purposes.
- New Building is in process which has capacity of more than

> 10000 students.

- Jio internet facility has been installed in every department as well as university office.
- E-newsletter is published twice a year, where departmental as well asfaculty achievements are reported forlication.
- Name of all faculty members has been displayed along with their mobile number at the college entrance for any kind of queries and grievances.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://m.facebook.com/profile.php?id=100068 19319177001, https://www.youtube.com/@g.c.faridabad3079
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College, Faridabad is governed effectively to provide quality education. The Principal is the head of the institution who works under the overall supervision of the Department of Higher Education of Government of Haryana. The Higher Education Commissioner and the Director General, Higher Education provide policy guidelines and necessary financial and logistic support to conduct college activities. The Principal conducts the activities of the institution with the active support of the empowered College Council. There is a detailed distribution and delegation of work with set SOPs through the comprehensive system of committees. These committees work independently for their allotted work under the overall supervision of the Principal. The activities of designated cells are coordinated by the respective committees. The broader policies are decided at government level and then, they are communicated to the college in categorical terms for their effective implementation. The college also frames some rules to conduct various activities. The appointments are made on the basis of merit by following a detailed procedure by the Haryana Public Service Commission for teachers and Haryana Staff Selection Commission for

non teaching staff. Thus, there is transparency in college administrative set up which visible in its effective and efficient daily functioning.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcfaridabad.ac.in/MenuData?Menu=VK7If4jcLOQ=
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The basic principle adhered to by the college administration is the provision of positive working circumstances for employees. In addition to providing regular monthly salaries in compliance with government requirements, the college administration takes numerous welfare steps to ensure its employees' professional development and decent living conditions.

The college administration takes care of the staff and their dependents' medical needs. Even after retirement, they are eligible for reimbursement of medical expenses. The teaching and non-teaching personnel are permitted to take out homes and vehicle loans within

the limits established by their designation and remuneration. Once every four years, all staff members are eligible to receive one month's salary as LTC to cover their excursion expenditures.

The female employees get 180 days of paid maternity leave for the first two children and up to two years childcare leave. The teaching staff is entitled to ten earned leaves each year, which can be monetized for up to three hundred 300 days at retirement.

In addition, the college administration inspires them to attend faculty development training, orientation programs, and refresher courses. The staff has access to all the technical and ICT tools they need to do their regular jobs.

File Description	Documents
Paste link for additional information	https://hipaco.in/public/hipa/pdf/brochures/hipaservirules.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a good performance appraisal system for both teaching and non-teaching staff. The performance appraisal system is a way to praise an employee's good work to keep them motivated, to point out inconsistencies in work and behavior to avoid negative reinforcement and take corrective steps in a timely manner and to give the college administration a method for maintaining a focus on

and supervise what the staff is doing.

In the case of the performance of lab workers, it's important to get the opinion of the teacher in charge. For teaching staff members, it involves the assessment of their teaching performance through the result of their respective allotted students, their role in college administration, their research activities, and how friendly they are to students. In the same way, the non-teaching staff's performance appraisal covers all the important parts of their job.

The Principal, HoDs, Senior Faculty Members, and peer group routinely analyze and evaluate the employees in addition to the formal channel of performance appraisal. Thus, it is visible that the college has an active, successful, transparent, digitalized, and helpful performance appraisal system, which is beneficial in assuring the improved functioning of various activities inside the institution.

File Description	Documents
Paste link for additional information	https://csharyana.gov.in/Portals/0/Performance%20appraisal_1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is the part of the college and is done by the Principal of the college on regular basis. For the purpose of Academic audit, Principal checks the lesson plans and syllabus covered by the different faculty members, examination of Class tests, completion of attendance registers and status of assignments taken by the faculty members. Financial audit is also done by the Bursar and the Principal of the college. During financial audit, Bursar and the Principal verifies the supporting documents involving bill payments , examination of vouchers, , quotations, verification of cash book and approval from the Principal. External audit is the independent examination of the financial statements prepared by the college. Officer of Director Higher Education and DGHE Office team visits college regularly for auditing and inspection purpose.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government establishment and in financial matters, it is governed by the general rules and regulations framed by the Finance Department of the Government of Haryana and the policy guidelines issued by its parent DGHE, Haryana. Government grants are the major source of financial resources. These are sanctioned for different purposes by the parent Department of Higher Education, Haryana such as the salary of the staff, the conduct of various activities, the upgradation of infrastructural and laboratory facilities, library books, the maintenance of ICT facilities, infrastructure, and other activities. The budget is allocated in accordance with the requirements of the college and broader policy parameters of the Government of Haryana. The college also gets a financial grant from UGC for certain required activities and infrastructural up-gradation. The college administration ensures that the mobilized financial resources should be used for the desired purpose without any pilferage and in a transparent manner. A regular assessment of college facilities has been made to find out the areas which need fund mobilization and then a decision has been taken about where the financial help can be managed. The work is

done economically atthe lowest rates without compromising the quality of the work.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The challenging circumstances continued in the session 2021-22 because of COVID-19 pandemic. The majority of the session was in online mode and in October2021teaching learning process was resumed in offline mode as per the instructions from DGHE office. The college hosted Zonal Youth Festival in December 2021. The activities, communities, cells were in full swing and there was active participation of the students in all the activities.

File Description	Documents
Paste link for additional information	[https://m.facebook.com/profile.php?id=100068 193191771]()
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During this session, the tough circumstances of Covid 19 continued. The circumstances keep the teaching-learning process going on without affecting the academics of the students and the learning of the students. We switched to online teaching through different apps and used various ICT tools and whatever medium we could use.

In February 2022 as per instructions from the DGHE office be switched to teaching in offline mode and started teaching as well as

other activities with full vigor under various communities and the record for which has been well maintained.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization programmes and initiatives are one of the strongest points of the institution. Aarohan, the Women Studies and Development Cell was established in 2008-09 by this name. The name means Ascension/ Moving Upward and in Hindi, it has implications of rising higher together. Thus, the gender equity initiatives are based on collectivity, involving both boys and girls together. Aarohan enjoys wide popularity due to its creative and non-competitive programs which include workshops, street plays,

extension activities, and counseling for both boys and girls in an unbiased, friendly and compassionate atmosphere and all information is kept confidential.

The safety and security of the girl students are of paramount importance and it is implemented through several measures. First of all, Aarohan and all agencies of the college work together to create an atmosphere of confidence and mutual regard. Simultaneously, a clear and strong message of zero tolerance towards eve-teasing, stalking, or forcing unwanted attention on girls is communicated through orientation sessions at the beginning of each session, a code of conduct posted on the college website, and teachers on proctorial duty.

File Description	Documents
Annual gender sensitization action plan	http://gcfaridabad.ac.in/images/19/MultipleFiles/File15613.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcfaridabad.ac.in/images/19/MultipleFiles/File15615.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste disposal includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment, and disposal of waste,

together with monitoring and regulation of the waste management process. Waste produced is solid, liquid, or gas, each type has different methods of disposal and management. Solid waste management Waste, paper, and plastic are the types of solid waste produced on campus. Reuse of side printed Paper for internal communication. Two types of Waste bins are provided at the campus for biodegradable and non-biodegradable waste.No of dustbin: - 140 ? Waste disposal quantity 1000 KG approx. per Month Liquid waste management Institute has a Sewage Treatment Plant to recycle the wastewater. This plant treats the waste water and makes it fit for use in washrooms, cleaning purposes, and watering plants and trees. The recycled water is used to water plants in the institute garden through a proper mechanism. The treated water is filled in tanks for use in cleaning floors and washrooms. This minimizes the consumption of water on campus. . Waste recycling management- Only the wastewater is recycled. No other waste is currently recycled.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is proactively taking efforts in providing an inclusive environment. Various activities were organized for building cultural competencies in the students. The college caters to the city of Faridabad and most of the students come from nearby rural areas. The college has Muslim minority community students from the nearby backward areas of Mewat. Also, as per reservation policy a certain percentage of BC and SC students as well. There is an atmosphere of spontaneous acceptance which is built around the class conduct of teachers. There is a recognition of talent and ability that comes across in-class activities and extra-curricular activities. There are special scholarship schemes for different categories and for girls as well, and students are encouraged to apply for the same. The college functions and competitions too follow the same policy, and there is a healthy mix of pride in the identity of being Haryanvis as well proud citizens of a great nation. Blood donation camps are organized where students, faculty, and staff contribute voluntarily by donating blood for the noble cause of serving society. For instance, there was a student from the northeast who could not speak Hindi. There were problems related to the availability of books in English, and the student could not be adjusted to the predominantly Hindi/local dialect spoken by the students and most of the teachers teach mainly in Hindi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution educates its employees and students about the constitutional obligation to values, duties, and rights of citizens, enabling them to act in a civically responsible manner. The college organizes various programs such as the Swacchta rally, a parade on Independence Day, vigilance awareness week, a celebration of Ambedkar Jayanti etc to make the staff and the students aware of social responsibility. The Legal Literacy Cell is devoted to spreading awareness about the rights and duties of citizens through various competitions.

Activities organized:

1. **Celebration of Independence Day**
2. **Swacchh Bharat Abhiyan**
3. **Vigilance Awareness Week is celebrated on the birth anniversary of Sardar Vallabh bhai Patel to create awareness among people about corruption**
4. **Celebration of Ambedkar Jayanti**
5. **Lecture on "Participation of youth in nation building"**
6. **Special event on "Say no to tobacco"**
7. **A college has two NSS unit which is successfully conducting activities to serve the society**
8. **Covid vaccination camp and Blood donation camp**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[https://gcfaridabad.ac.in/events_activities]
Any other relevant information	[https://www.facebook.com/share/p/1i6FMFaQyme JjPWE/?mibextid=qi2Omg]

7.1.10 - The Institution has a prescribed code   **C. Any 2 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events, and festivals. Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and the spreading of a warm message of nationalism in a speech by the Principal. Independence Day is celebrated every year on the 15th of August, parades and flag hoisting are organized, and is celebrated to mark the freedom of India. Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein a pledge is taken by students and staff. In today's times, we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware of how Yoga embodies unity of mind and body;

thought and action; restraint and fulfillment. Voters Day is celebrated on 25th January wherein the students are given awareness of their duties and rights as loyal citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I: Participative Management

Participative management and decentralization form the core of college activities and are among the institution's best practices. The basic purpose is to achieve a synergy in the working of the Principal, college administration, faculty, students and non teaching staff and to develop an efficient, transparent and consultative work culture. This practice is emphasized to handle the enormous and multifarious college activities with efficiency, to keep the staff and students self motivated, to get them complete their respective tasks with self responsibility and to create among them a sense of belongingness with the institution.

Best Practice –II: Holistic Development of Students Pt J.L.N Government PG College, Faridabad is working with the higher aims of the holistic development of students to groom them as socially conscious, professionally oriented, rationally humanistic and vocally expressive citizens of India. The basic aim of all core activities of the college is to provide them facilities and opportunities not only related with academics but also with co-curricular/extra-curricular, extension and other life enhancing activities. They are given such a conducive environment that they imbibe the habit of assessing themselves on the basis of their aptitude, respective forte and career options. Thus, they are able to move forward in productive manner to achieve their set goals.

File Description	Documents
Best practices in the Institutional website	https://gcfaridabad.ac.in/images/19/Multiple Files/File15419.docx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has been rendering its service since 1971. The institution has been catering to the higher educational needs of semi-urban and rural people of Haryana. It has been successful in achieving set quality benchmarks in studies, co-curricular/extracurricular activities, extension initiatives, and infrastructural facilities. The institution has a unique distinction of its appeal to a wider section of society and students from multifarious socio-economic backgrounds. The college is proud of its institutional distinctiveness in working for the accessibility of higher education to the common masses. It is imparting broad-based education to students with a wide range of academic, co-curricular, and extracurricular activities at a very modest fee structure. Besides this, it provides scholarships to a large number of students especially (SC/ BC) so that they can afford their educational expenses. Our college has also implemented the scheme " Earn while you learn" for students who want to pursue their education while learning by themselves. The college has also established infrastructure for self-employment in the form of an INCUBATON Centre (Start Up). The students are provided with the facility of a subsidized bus pass with the close collaboration of the Haryana Transport Department. There is a provision for issuing Passports for students free of cost.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every department prepares a teaching plan, allotting term-wise topics to be taught. Faculty members prepare a semester-wise teaching plan for theory and practical at the beginning of every academic year. Teachers conduct classes according to the timetable. Departmental meetings are held periodically to review the syllabus completed. For effective delivery of curriculum, departments integrate classroom teaching with various ICT tools, labs, field projects, seminars, etc. Records are maintained by each department. For the up-gradation of subject-related knowledge, the college organizes seminars, conferences, and workshops. This activity provides subject knowledge to the faculty and the students. Faculties effectively and creatively use PPTs, models, charts, and various educational software for delivering the subject knowledge. The college organizes guest lectures, and expert lectures of eminent academicians, for effective curriculum delivery. The college has a mentoring system for academic-related issues. The college library is digitalized. The library provides INFLIBNET, e-journals, etc. Some departments also have a departmental library. All Internal Examinations and Class tests are conducted to check whether the students haveacquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Record of the regular attendance, markets, and progress of the students are maintained and preserved by the respective departments.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://gcfaridabad.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=MF/KK07WzPc=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by MDU,

Rohtak for the conduction of a continuous internal evaluation system. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college at the first meeting of the commencement of every academic year. The Academic Calendar encompasses all the processes of the college such as the Student section, Administrative, Academic, co-curricular and extracurricular activities. The academic calendar shows the start and end of each semester stating various activities to be conducted, the internal evaluation schedule, and the tentative schedule of external evaluation. The academic calendar includes the dates of commencement and completion of the syllabus, schedules of internal exams, etc. It specifies the dates of the term-end examination. Tentative dates of practical exams and viva-voice and theory examinations are also given in the academic calendar. The time-tables are prepared and implemented accordingly. The schedule of external examinations is fixed by the University. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. However, all efforts are made by the college to adhere to the academic calendar for CIE.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gcfaridabad.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

796

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Agra district that include, women's rights, human rights, child rights, gender justice, and gender equality. Compulsory core courses along with the wide range of community outreach programs that include health and hygiene camps, hole-in-the-wall, and village adoption, enable exposure to real-life situations.DEIs strong community-orientated work culture is based on the Sigma-Six Q sustainable way of life, which involves the integration of water quality, air quality, education, healthcare, agriculture, dairy practices, innovation, and human values. GCF has pioneered vocational and skill development education by introducing UG/PG programs in Water, Sanitation and Waste Management, Renewable Energy, dairy technology, Agriculture, and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programs. Environment awareness camps, seminars, workshops, guest lectures, industry visits, and field excursions are organized. GCF accords great importance to research in interdisciplinary areas focused on renewable energy, environmental pollution, agriculture, education, and healthcare.3. Human Values and Professional Ethics: The curriculum has compulsory core courses in all UG programs specially focused on the development of human values and professional ethics.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2442

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1002

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College faculty assesses the students with various parameters and ways. the college teachers provide assignments, notes, tests and another learning tasks. The teachers are very helpful for providing the slow learners a playing field so that they can compete equally with other students. Teachers give extra classes or special lecturers to such students and discuss their problems in friendly manner.

The institution provides them best books as a reference which are available in college library. Motivational lectures are also gives to them to sort out their problems. the remedial classes are also given for both advanced and slow learners. The college organizes many programs for the students to enhance their knowledge and welfare.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5929	**175**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods for enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods.

1. Experimental Learning: The institution imparts experimental learning practices to enhance creativity and cognitive levels of the students. The curriculum is designed to ensure that students work in laboratories gaining hands-on experience of their theoretical studies. Industrial Visits facilitate the learning process. Regular assignment is provided on daily basis to students to refer the study material in the library and download relevant material from the internet.
2. Participatory Learning: In this type of learning, students participate in various activities such as District and State level competitions, Seminars, Group discussions, projects. Students are encouraged to participate in activities where they can showcase their skills.
3. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. Students are encouraged to analyze problems and develop methods to solve real time problems.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- All the teachers have adapted to ICT teaching pedagogy. There are ICT-ready smart classes.
- Several teaching materials and model question papers are provided online to students through WhatsApp groups made for students.
- Teaching content have also been uploaded on the YouTube channels created by faculty and shared with students.

- PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Continuous evaluation is made through Attendance, Unit Tests, Assignments Submission, Field visits / Field Work, and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for the unit tests varies as per the concerned faculty. Personal guidance is given to the poor-performing students after their assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student in learning and attending the classes has also increased. The schedule of the Class Assessment Test & Sessional Examination and assignment is given in the Academic calendar which is displayed well in advance before the commencement of the session. The Evaluation method comprises, unit tests held progressively during the semester and

is designed to check and report the periodic performance of the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has designed the internal assessment system according to M.D.U norms and guidelines. Internal assessment is subdivided into class tests, assignments, and attendance. The criteria for the award of these subdivisions for UG/PG for regular students is defined as under

1. One Class Test - 10 Marks

2. Assignment and Presentation -5 Marks

3. Attendance 5 Marks

Students are well-informed about the class test and assignments from time to time. Students are also well informed about their attendance status from time to time so that they can be given full chance to obtain maximum marks regarding attendance.

Documents and supporting documents regarding internal assessment are attached to the report.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college provides 14 undergraduate and 8 post-undergraduate programs for students. The programs and courses are decided at the beginning of the session in the light of guidelines given by the UGC and the affiliating university, MDU, Rohtak, and the

policy guidelines of the higher education department of the Government of Haryana.

These outcomes are broadly based on three aspects

firstly to provide the best possible knowledge to students in the subject chosen by them. Secondly to develop skills of students for their future career prospects. To develop interest among students towards the issue of society & country. The mentor, and mentee interaction and tutorial group meetings are regularly organized. The learning outcomes followed in the college are not merely course-specific but also help students to attain their future goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are displayed in the respective departmental links on the college website.The college teacher assess the attainment of these outcomes by taking assignments, test -series , group discussion on their respective periods. The evaluation of attainment of learning outcomes is a constant process and these outcomes are measured through well-structured internal assessment system and the semester examination is the key mechanism through which the efficiency of learning outcomes is measured on numerical scale on the basis of students performance.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1701

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcfaridabad.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=y+fp/Qu7vTY=

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Startup Incubator cumCentre of Excellence Faridabad in association with the Department of Higher Education Haryana started in October 2019 with an aim to foster startup culture and entrepreneurship amongst college students. Keeping the same moto in mind the center team has conducted various mentoring sessions for the students wherein the students have been explained the concept of the incubation center and how it is going to benefit them along with how students can take up entrepreneurship as a career option and how the students can worktheir own startup with the help of the team present at the incubation center. To take this initiative of creating entrepreneurs on the next level we the team Startup Incubator regularly conduct awareness sessions on entrepreneurship, its benefits, and also how they can transform their dreams into reality and become their own bosses. The incubation Centre has set the benchmark for making entrepreneurs self-ready for business with the help of various activities like good camp acceleration activities, mentoring

activities workshop activities, and collaboration with various companies. By looking at the orientation of the students and their mindset the incubation Centre has launched an EDC cell. There are 22 startups have been initiated from our college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community.NSS organizes a residential seven-day camp in the nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Social interaction, Environmental awareness, Women empowerment, National Integrity, Blood donation camp, Health check-up camp etc. The NCC unit of the college organizes various extension activities such as tree plantation, Road safety awareness, Save fuel save the Country program, Swachhta Abhiyanetc. The various cells of the college like the Women cell,

YRC, and Legal Literacy Cell are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Programme on female foeticide, organizing a visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps, Dental checkup camp, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

63

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2847

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

NIL

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a premier higher education institution of the Government of Haryana having a very large campus. The ICT facility is integral to the college's teaching-learning activities and has six fully equipped smart classrooms. Besides this, for the ready availability of ICT tools, there are projectors that make it handy for the teachers to teach classes through digital modes in other classrooms as well. There is adequate infrastructure for teaching-learning activities. The different-sized classrooms are quite adequate to accommodate the students as per the requirements of classes. They have a requisite number of dual desks or sitting chairs and have the facility of green board. There is a good infrastructure of laboratories in the college and there are separate labs in each department where practical is part of the prescribed syllabus. These labs are well-equipped with necessary experimental facilities and are upgraded annually. The college has well-equipped Computer Science Labs, English Language Labs, physics labs, botany labs, zoology labs, biotech labs, chemistry labs Geography labs, and psychology labs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yoga ground – Gymnasium with multi Gym Machines & yoga mats.

Yoga classes – As per the time table of B.A. – Physical Education.

Games, Sports and Cultural activities:

1. Basketball courts:- 2 courts with standard dimensions (one is in working condition).
2. Tennis Court – One T.T. table is available In the Gymnasium.
3. Sports Items are regularlyissued to interested students by keeping their I-Card as security.
4. Teams & Individuals are guided and prepared to participate in inter-college and other related tournaments.
5. Only one physical education teacher is working in place of workload of 03 (three) Teachers. No ground man/Attendant is attached with physical education and Sports Department.
6. To manage various cultural activities smoothly we have music department consisted with separate labs of vocal and instrumental, Apart from that,our college hosted zonal youth festival on 14,15,& 16 December 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2379752

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY AS A LEARNING RESOURCE

Library serves as a resource center and aims to develop a comprehensive collection of books and journals useful for students and faculty to provide an efficient dissemination of knowledge. The college library has 30169 automated books in SOUL 3.0 and 5037 books in book bank and 20468 unique titles. The Soul 3.0 software has been implemented which is fully automated. The library also subscribes around 14newspaper and 18 magazines both in Hindi and English. The infrastructure is carefully maintained to cater to the need of the students and to provide them proper space for self study and consultation of books in the library. Library has well equipped reading room and conference hall for

students and staff. The department too allocated fund to the college for purchase of books. Library also have good amount of E-content like membership of DELNET, membership of British Council of India, National Digital Library, www.gutenberg.org and N. list which have 6000+ E-generals and 164300 E-books. Library has 200 CD'S of books. Around 3150 books are in circulation (issue, return and renewal). Library has open access system, around 200 students and 25 faculty members on daily basis. The college library has internet facility for students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

329320/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate and latest IT infrastructure. The IT infrastructure and resources are updated and upgraded continuously as per the requirements and changing technology. The entire Institute is Wi-Fi enabled with necessary firewalls and computer labs are connected through LAN with internet facilities. The college has IAXN wifi with a leased line of20Mbps and a dedicated BSNL Internet connection for edusat.The campus with wired and wireless internet access requires seamless roaming facilities to access the internet from smart classrooms to libraries to labs. Laying a complete network with different vendor solutions would be costly and difficult to manage while technical issues. Education institutes require a cost-efficient comprehensive solution that offers all the advanced facilities and features in a single platform with a single point of contact for technical support. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, and up/down loading of web-based applications, besides helping them in preparing projects & seminars.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2379752

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Each laboratory has one teacher as a lab in charge and a Lab Assistant. The lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with changes in the syllabus. Deadstock verificationis carried out to verify working/nonworking/missing equipment etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistant keeps a record of the utilization of equipment, computers and other required materials for experiments.

2. A librarian with supporting staff has been appointed to maintain thelibrary. They focus on the availability and utilization of instructional material in the teaching and learning process. At the end of the Academic year stock verification is done. The Librarian will prepare the report on the same and the student's and staff's utilisation of books.

3. There is physical education subject in the college.physical education teacheris responsible for keeping a record of the utilization of sports Facilities, activities held, awards for the students etc.

4. All the departments have PCs, essential software and peripherals. The laboratory technicians and s system administrator maintain the IT facilities in the institute. In case of major issues of maintenance, vendors are hired for the maintenance of IT facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1214

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

261

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

261

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

186

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`2`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`18`

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are effectively represented, actively participate in many campus activities, and are loud and active participants in college affairs. In handling the various administrative,

academic, co-curricular, and extra-curricular activities held throughout the year in the college, they collaborate with professors and other college staff members. To ensure general transparency and encourage other students to step up and demonstrate their leadership abilities, the names of these individuals are published on the college website.

In order to give them a leadership role in managing the activities of these cells and to encourage students to actively participate in these activities, the designated cells, namely the Women Cell, NSS, NCC, Legal Literacy Cell, Placement Cell, and Subject Societies, choose student representatives at the beginning of the session. By giving each candidate a fair chance, the student executive for these cells was chosen. The student representatives are chosen from a large pool of students with a variety of sociocultural backgrounds based on their performance in the assigned task and active participation in cell activities. They take a proactive role in the organisation, planning, execution, and reporting of events put on by these cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With the aim of building a bridge between college life and career life , the idea took shape and formation of Alumni Association Pt J.L.N Govt. College Faridabad turned into reality .This Alumni Association was registered in February 2020 in the presence of Dr. Sunidhi (Principal). A reunion and a meeting of Alumni Association General Board was held on 20/2/2020 in Principal office. All the members attended the meeting and aroom in college campus was allotted as office Alumni cell.

•Our Alumni Rajkumar, Dr. Sunil Sharma, Brij Mohan, Neeraj and many more from cultural background participated and motivated the students to build career in media and performing arts , during youth festival organized by the college from 14-16 December 2021.

•Our Alumni Sh. Vinay Kakkar, Head of Jetking organized a workshop on Technical Skills, Cloud Computing , Machine Learning and Crypto currency on 26th April 2022.

•Our Alumni Manish Mittal and Sh. Rajesh Sharma organized Blood Donation camp was organized on 6 December 2021 and 18th April 2021.

•A Vaccination camp for corona was organized by Alumni association Announced on 6/1/2021-18/4/2022 in college campus in association with QRG hospital.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : Dedication to Producing Complete Citizens We aim at becoming a leading and top institution of higher education providing quality teaching learning-skills in different areas of academics that will best serve the nation and fulfil the aspirations of the world community. We also look forward to preparing a force of educated youths adorned with social, moral and ethical values combined with the basic human traits possessing high character and gender sensitisation training to do away with the tendency and the feeling of discrimination in the society.

Mission :Develop individuals who are morally upright , intellectually sound, socially concerned, emotionally balanced, physically well developed and culturally accomplished. ? Cultivate scientific temperament among our students by encouraging a questioning spirit. ? Provide holistic education by homogenizing contemporary global knowledge with Indian cultural moorings. ? Prepare young minds to become high performing professionals in their field of expertise and change makers with a zeal to make this world a better place. ? Collaborate with premier national and international institutes for sharing intellectual resources and expertise. ? Sensitize students to their social responsibility and forge an ethic of service among them so that they contribute to nation building by envisioning socially inclusive solution.

File Description	Documents
Paste link for additional information	http://gcfaridabad.ac.in/Home
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Under the guidance of the visionary leadership of our Principal, our college has prospered and is on the right track to offer students a top-notch education and foster their general growth. Over time, the institution has built a productive, successful, open, and consultative work environment that involves all of its stakeholders in its operation. The two best practices of the

institution are decentralization and participatory management, which are at the heart of college activities. The Senior Most Teachers and the Principal together make up the highest decision-making body, known as the College Council, and the Principal ensures that there is genuine participation of teachers in decision-making. The extensive system of committees allows for a precise division of labor and delegation of responsibility. These committees, which are made up of teachers, carry out their assigned tasks independently while being under the Principal's direction. The scenario that follows shows how well the Principal and college administration's enabling leadership ensures that both staff and students are motivated by their own efforts. The many co-curricular, extracurricular, and extension activities are carried out during the academic year by various designated cells, including NSS, NCC, Women Cell, Legal Literacy Cell, Placement Cell, Subject Societies, Cultural Committee, and Sports Board.

File Description	Documents
Paste link for additional information	https://highereduhry.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college administration has achieved commendable success on this key indicator of the perspective plan as mentioned below

- **The college has its separate Twitter, Facebook account, and YouTube Channel, where daily updates of college activities and achievements are posted regularly.**
- **Lab upgradation has been done from the grants received from DGHE for purchasing instruments and other materials for practical purposes.**
- **Periodic renovation is being done for Principal Office, washrooms, and other infrastructural facilities.**
- **Repair of furniture of the college property which includes furniture Almirah (wooden and steel)**
- **For facilitating e-learning, the college has also taken online subscriptions to e-resources, e-books, and e-journals. The college library has also taken membership of DELNET, ENLIST, British Council Library.**
- **Underground Gas pipeline has been laid from Adani Gas, in Chemistry, Zoology, Biotech and Physics department for lab**

- purposes.
- **New Building is in process which has capacity of more than 10000 students.**
- **Jio internet facility has been installed in every department as well as university office.**
- **E-newsletter is published twice a year, where departmental as well asfaculty achievements are reported forlication.**
- **Name of all faculty members has been displayed along with their mobile number at the college entrance for any kind of queries and grievances.**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://m.facebook.com/profile.php?id=1000 6819319177001, https://www.youtube.com/@g.c.faridabad3079
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College, Faridabad is governed effectively to provide quality education. The Principal is the head of the institution who works under the overall supervision of the Department of Higher Education of Government of Haryana. The Higher Education Commissioner and the Director General, Higher Education provide policy guidelines and necessary financial and logistic support to conduct college activities. The Principal conducts the activities of the institution with the active support of the empowered College Council. There is a detailed distribution and delegation of work with set SOPs through the comprehensive system of committees. These committees work independently for their allotted work under the overall supervision of the Principal. The activities of designated cells are coordinated by the respective committees. The broader policies are decided at government level and then, they are communicated to the college in categorical terms for their effective implementation. The college also frames some rules to conduct various activities. The appointments are

made on the basis of merit by following a detailed procedure by the Haryana Public Service Commission for teachers and Haryana Staff Selection Commission for non teaching staff. Thus, there is transparency in college administrative set up which visible in its effective and efficient daily functioning.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://gcfaridabad.ac.in/MenuData?Menu=VK 7If4jcLOQ=
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The basic principle adhered to by the college administration is the provision of positive working circumstances for employees. In addition to providing regular monthly salaries in compliance with government requirements, the college administration takes numerous welfare steps to ensure its employees' professional development and decent living conditions.

The college administration takes care of the staff and their dependents' medical needs. Even after retirement, they are

eligible for reimbursement of medical expenses. The teaching and non-teaching personnel are permitted to take out homes and vehicle loans within the limits established by their designation and remuneration. Once every four years, all staff members are eligible to receive one month's salary as LTC to cover their excursion expenditures.

The female employees get 180 days of paid maternity leave for the first two children and up to two years childcare leave. The teaching staff is entitled to ten earned leaves each year, which can be monetized for up to three hundred 300 days at retirement.

In addition, the college administration inspires them to attend faculty development training, orientation programs, and refresher courses. The staff has access to all the technical and ICT tools they need to do their regular jobs.

File Description	Documents
Paste link for additional information	https://hipaco.in/public/hipa/pdf/brochures/hipaservirules.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a good performance appraisal system for both teaching and non-teaching staff. The performance appraisal system

is a way to praise an employee's good work to keep them
motivated, to point out inconsistencies in work and behavior to
avoid negative reinforcement and take corrective steps in a
timely manner and to give the college administration a method for
maintaining a focus on and supervise what the staff is doing.

In the case of the performance of lab workers, it's important to
get the opinion of the teacher in charge. For teaching staff
members, it involves the assessment of their teaching performance
through the result of their respective allotted students, their
role in college administration, their research activities, and
how friendly they are to students. In the same way, the non-
teaching staff's performance appraisal covers all the important
parts of their job.

The Principal, HoDs, Senior Faculty Members, and peer group
routinely analyze and evaluate the employees in addition to the
formal channel of performance appraisal. Thus, it is visible that
the college has an active, successful, transparent, digitalized,
and helpful performance appraisal system, which is beneficial in
assuring the improved functioning of various activities inside
the institution.

File Description	Documents
Paste link for additional information	https://csharyana.gov.in/Portals/0/Performance%20appraisal_1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is the part of the college and is done by the
Principal of the college on regular basis. For the purpose of
Academic audit, Principal checks the lesson plans and syllabus
covered by the different faculty members, examination of Class
tests, completion of attendance registers and status of
assignments taken by the faculty members. Financial audit is also
done by the Bursar and the Principal of the college. During
financial audit, Bursar and the Principal verifies the supporting
documents involving bill payments , examination of vouchers, ,
quotations, verification of cash book and approval from the

Principal. External audit is the independent examination of the financial statements prepared by the college. Officer of Director Higher Education and DGHE Office team visits college regularly for auditing and inspection purpose.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government establishment and in financial matters, it is governed by the general rules and regulations framed by the Finance Department of the Government of Haryana and the policy guidelines issued by its parent DGHE, Haryana. Government grants are the major source of financial resources. These are sanctioned for different purposes by the parent Department of Higher Education, Haryana such as the salary of the staff, the conduct of various activities, the upgradation of infrastructural and laboratory facilities, library books, the maintenance of ICT facilities, infrastructure, and other activities. The budget is allocated in accordance with the requirements of the college and broader policy parameters of the Government of Haryana. The college also gets a financial grant from UGC for certain required activities and infrastructural up-gradation. The college administration ensures that the mobilized

financial resources should be used for the desired purpose without any pilferage and in a transparent manner. A regular assessment of college facilities has been made to find out the areas which need fund mobilization and then a decision has been taken about where the financial help can be managed. The work is done economically atthe lowest rates without compromising the quality of the work.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The challenging circumstances continued in the session 2021-22 because of COVID-19 pandemic. The majority of the session was in online mode and in October2021teaching learning process was resumed in offline mode as per the instructions from DGHE office. The college hosted Zonal Youth Festival in December 2021. The activities, communities, cells were in full swing and there was active participation of the students in all the activities.

File Description	Documents
Paste link for additional information	https://m.facebook.com/profile.php?id=100068193191771
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During this session, the tough circumstances of Covid 19 continued. The circumstances keep the teaching-learning process going on without affecting the academics of the students and the

learning of the students. We switched to online teaching through different apps and used various ICT tools and whatever medium we could use.

In February 2022 as per instructions from the DGHE office be switched to teaching in offline mode and started teaching as well as other activities with full vigor under various communities and the record for which has been well maintained.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization programmes and initiatives are one of the

strongest points of the institution. Aarohan, the Women Studies and Development Cell was established in 2008-09 by this name. The name means Ascension/ Moving Upward and in Hindi, it has implications of rising higher together. Thus, the gender equity initiatives are based on collectivity, involving both boys and girls together. Aarohan enjoys wide popularity due to its creative and non-competitive programs which include workshops, street plays, extension activities, and counseling for both boys and girls in an unbiased, friendly and compassionate atmosphere and all information is kept confidential.

The safety and security of the girl students are of paramount importance and it is implemented through several measures. First of all, Aarohan and all agencies of the college work together to create an atmosphere of confidence and mutual regard. Simultaneously, a clear and strong message of zero tolerance towards eve-teasing, stalking, or forcing unwanted attention on girls is communicated through orientation sessions at the beginning of each session, a code of conduct posted on the college website, and teachers on proctorial duty.

File Description	Documents
Annual gender sensitization action plan	http://gcfaridabad.ac.in/images/19/MultipleFiles/File15613.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcfaridabad.ac.in/images/19/MultipleFiles/File15615.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste disposal includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment, and disposal of waste, together with monitoring and regulation of the waste management process. Waste produced is solid, liquid, or gas, each type has different methods of disposal and management. Solid waste management Waste, paper, and plastic are the types of solid waste produced on campus. Reuse of side printed Paper for internal communication. Two types of Waste bins are provided at the campus for biodegradable and non-biodegradable waste.No of dustbin: - 140 ? Waste disposal quantity 1000 KG approx. per Month Liquid waste management Institute has a Sewage Treatment Plant to recycle the wastewater. This plant treats the waste water and makes it fit for use in washrooms, cleaning purposes, and watering plants and trees. The recycled water is used to water plants in the institute garden through a proper mechanism. The treated water is filled in tanks for use in cleaning floors and washrooms. This minimizes the consumption of water on campus. . Waste recycling management- Only the wastewater is recycled. No other waste is currently recycled.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms	C. Any 2 of the above

Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is proactively taking efforts in providing an inclusive environment. Various activities were organized for building cultural competencies in the students. The college caters to the city of Faridabad and most of the students come from nearby rural areas. The college has Muslim minority community students from the nearby backward areas of Mewat. Also, as per reservation policy a certain percentage of BC and SC students as well. There is an atmosphere of spontaneous acceptance which is built around the class conduct of teachers. There is a recognition of talent and ability that comes across in-class activities and extra-curricular activities. There are special scholarship schemes for different categories and for girls as well, and students are encouraged to apply for the same. The college functions and competitions too follow the same policy, and there is a healthy mix of pride in the identity of being Haryanvis as well proud citizens of a great nation. Blood donation camps are organized where students, faculty, and staff contribute voluntarily by donating blood for the noble cause of serving society. For instance, there was a student from the northeast who could not speak Hindi. There were problems related to the availability of books in English, and the student could

not be adjusted to the predominantly Hindi/local dialect spoken
by the students and most of the teachers teach mainly in Hindi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution educates its employees and students about the
constitutional obligation to values, duties, and rights of
citizens, enabling them to act in a civically responsible manner.
The college organizes various programs such as the Swacchta
rally, a parade on Independence Day, vigilance awareness week, a
celebration of Ambedkar Jayanti etc to make the staff and the
students aware of social responsibility. The Legal Literacy Cell
is devoted to spreading awareness about the rights and duties of
citizens through various competitions.

Activities organized:

   1. Celebration of Independence Day
   2. Swacchh Bharat Abhiyan
   3. Vigilance Awareness Week is celebrated on the birth
       anniversary of Sardar Vallabh bhai Patel to create
       awareness among people about corruption
   4. Celebration of Ambedkar Jayanti
   5. Lecture on "Participation of youth in nation building"
   6. Special event on "Say no to tobacco"
   7. A college has two NSS unit which is successfully conducting
       activities to serve the society
   8. Covid vaccination camp and Blood donation camp

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcfaridabad.ac.in/events_activities
Any other relevant information	https://www.facebook.com/share/p/1i6FMFaQymeJjPWE/?mibextid=qi2Omg

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events, and festivals. Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national

flag and the spreading of a warm message of nationalism in a
speech by the Principal. Independence Day is celebrated every
year on the 15th of August, parades and flag hoisting are
organized, and is celebrated to mark the freedom of India. Gandhi
Jayanti is celebrated every year on 2nd October to understand the
ideology of our great leader Mahatma Gandhi wherein a pledge is
taken by students and staff. In today's times, we inspire
students of our institution to follow the Gandhian ideologies of
truth and nonviolence and inspire them to contribute towards the
peace and prosperity of the Nation. International Yoga day is
celebrated on 21st June every year. The yoga Instructor organizes
the yoga camp and a speech is conducted to make everyone aware of
how Yoga embodies unity of mind and body; thought and action;
restraint and fulfillment. Voters Day is celebrated on 25th
January wherein the students are given awareness of their duties
and rights as loyal citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC
format provided in the Manual.

Best Practice - I: Participative Management

Participative management and decentralization form the core of
college activities and are among the institution's best
practices. The basic purpose is to achieve a synergy in the
working of the Principal, college administration, faculty,
students and non teaching staff and to develop an efficient,
transparent and consultative work culture. This practice is
emphasized to handle the enormous and multifarious college
activities with efficiency, to keep the staff and students self
motivated, to get them complete their respective tasks with self
responsibility and to create among them a sense of belongingness
with the institution.

Best Practice –II: Holistic Development of Students Pt J.L.N Government PG College, Faridabad is working with the higher aims of the holistic development of students to groom them as socially conscious, professionally oriented, rationally humanistic and vocally expressive citizens of India. The basic aim of all core activities of the college is to provide them facilities and opportunities not only related with academics but also with co-curricular/extra-curricular, extension and other life enhancing activities. They are given such a conducive environment that they imbibe the habit of assessing themselves on the basis of their aptitude, respective forte and career options. Thus, they are able to move forward in productive manner to achieve their set goals.

File Description	Documents
Best practices in the Institutional website	https://gcfaridabad.ac.in/images/19/MultipleFiles/File15419.docx
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has been rendering its service since 1971. The institution has been catering to the higher educational needs of semi-urban and rural people of Haryana. It has been successful in achieving set quality benchmarks in studies, co-curricular/extracurricular activities, extension initiatives, and infrastructural facilities. The institution has a unique distinction of its appeal to a wider section of society and students from multifarious socio-economic backgrounds. The college is proud of its institutional distinctiveness in working for the accessibility of higher education to the common masses. It is imparting broad-based education to students with a wide range of academic, co-curricular, and extracurricular activities at a very modest fee structure. Besides this, it provides scholarships to a large number of students especially (SC/ BC) so that they can afford their educational expenses. Our college has also implemented the scheme " Earn while you learn" for students who want to pursue their education while learning by themselves. The college has also established infrastructure for self-employment in the form of an INCUBATON Centre (Start Up). The

students are provided with the facility of a subsidized bus pass with the close collaboration of the Haryana Transport Department. There is a provision for issuing Passports for students free of cost.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **The college should continue with all good traditions of the institution in teaching-learning, co-curricular and extra-curricular activities and extension and should optimize the use of college resources and infrastructural facilities and manage its internal affairs efficiently.**
- **The strict discipline in the college campus will be ensured and wearingan I-card should also be ensured for this purpose and 24x7 surveillance with enhanced CCTV cameras.**
- **More books and e-facilities will be added to the college library as per students' and teachers' requirements.**
- **The old water tanks should be replaced where there is a need and adequate water arrangements should be ensured for students and staff.**
- **There should be improved arrangements for waste management in accordance with the prevalent practices.**
- **The Alumni Association should be motivated to contribute to the college activities by giving more finance and advice.**
- **The college administration should ensure enhanced ICT facilities and lab upgradation.**
- **The college committees should be more rationalized and broad-basedand the services of new faculty members should be so channelized to provide them with better job satisfaction and this will ensure efficiency in college functioning.**
- **The college administration should ensure more e-governance initiatives for efficiency in college functioning.**
- **There can be an e-newsletter of the college every 6 months and a college magazine annually.**
- **Different designated cells and subject societies should organize a wide range of activities and extension lectures for the benefit of students.**
- **The college should continue to work with the goal of participative management involving different stakeholders**

in the college.