

From

Director General Higher Education
Panchkula, Haryana

To

All Principals of Government Colleges of Haryana

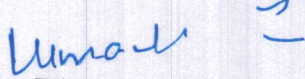
Memo No. 010001/10/2020-Coord
Dated: 06/08/2020

Sub: Updation of College websites.

Kindly refer to the subject cited above.

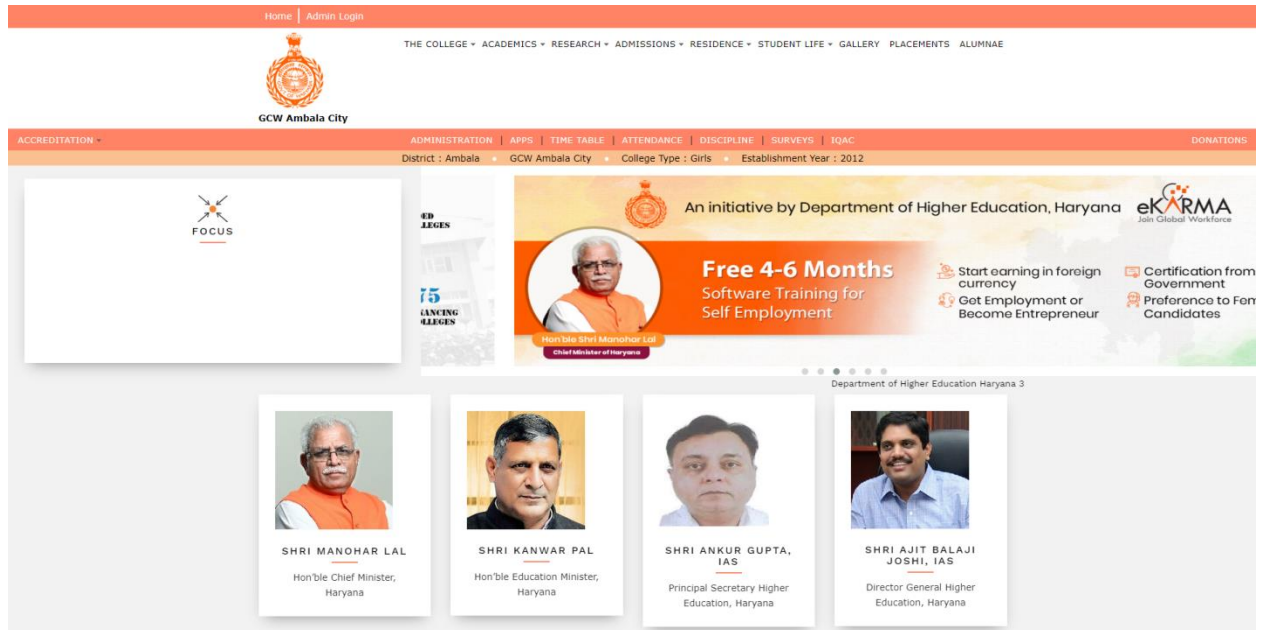
I have been directed to inform you that the Department has developed common template of Website for all the Government Colleges. We have already instructed you to configure the Name Server in your ERNET Domain Name through email dated 05.08.2020. Now you are requested to feed/update the information of your college in your college website through "College Admin Login" by 07.08.2020 02:00 P.M.

Login Credentials for "College Admin" has been shared on your college email id. Also, a Help Module is enclosed with this letter for your reference. For any technical help you may contact on itcell.dghe@gmail.com and Mr. Rakesh Rana, Sr Programmer (9988138853)

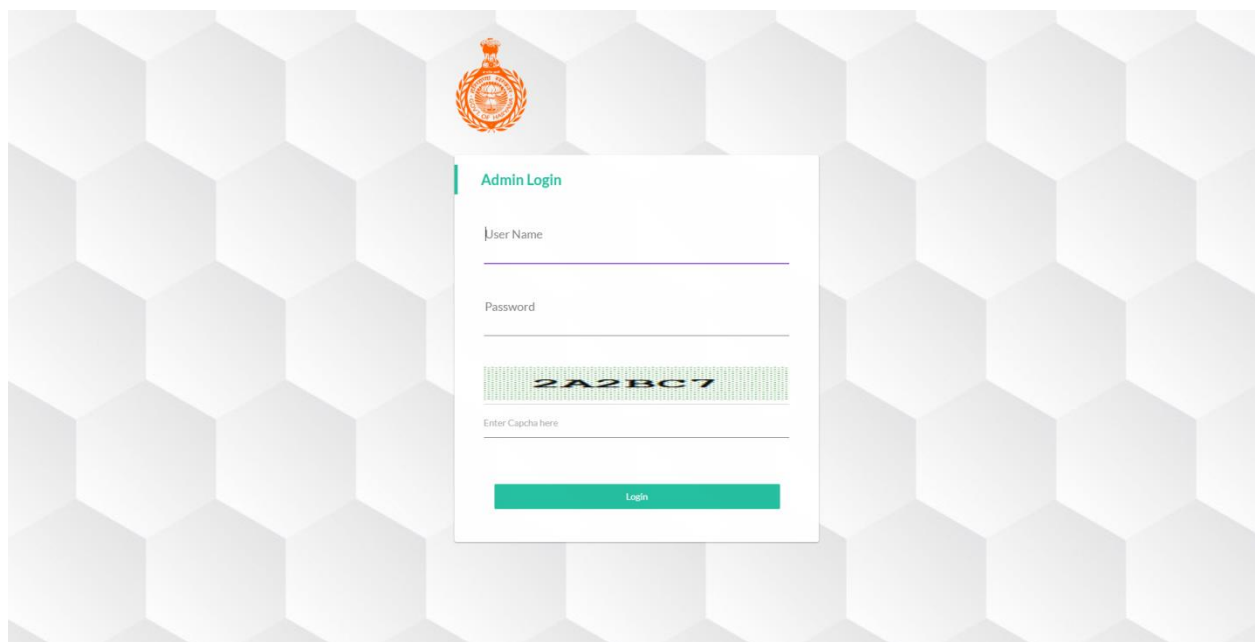

Deputy Director - Coordination
for Director General Higher Education
Haryana, Panchkula

Help Module for Updation of Information of Government Colleges

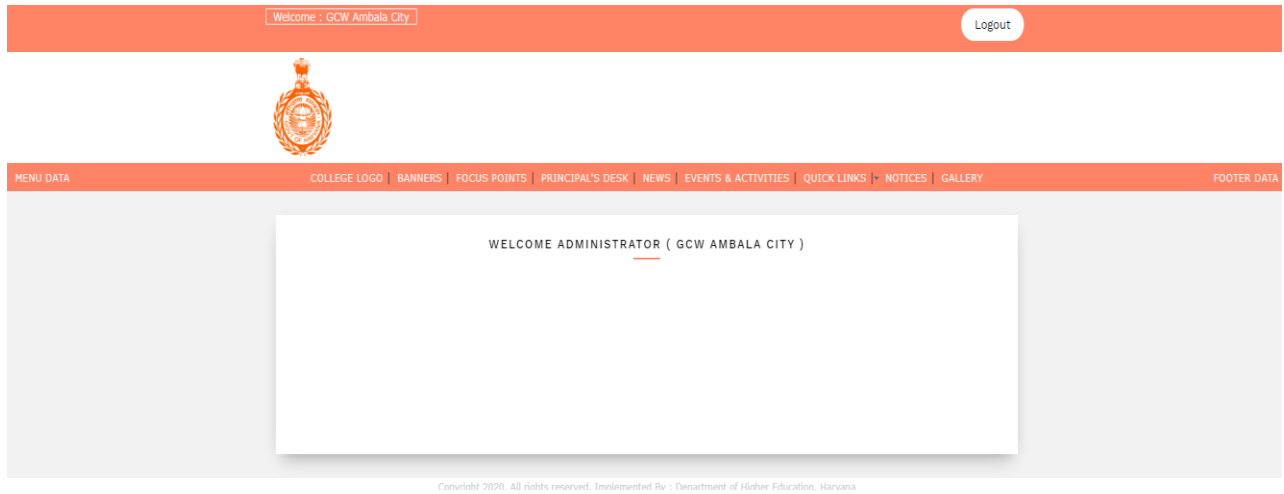
1. Go to Your College website using url provided by ERNET



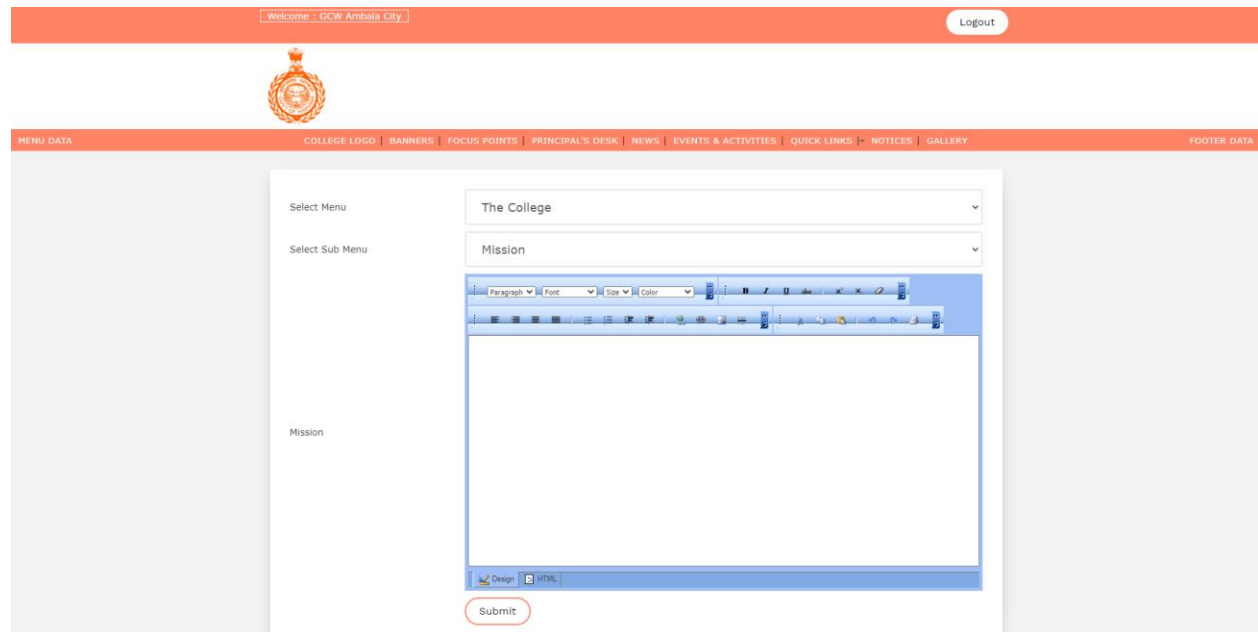
2. Click on **Admin Login** at the top and fill Credential given to you as shown in below screenshot:



3. Go to Admin Home Page



4. Click on **Menu Data** link and Update website data accordingly



5. Click on **College Logo** to update college logo image

The screenshot shows the top navigation bar with 'Welcome : GCW Ambala City' and a 'Logout' button. Below the navigation bar is a menu bar with 'COLLEGE LOGO' highlighted. The main content area displays a form for updating the college logo. The form includes a 'Select College Logo' label, a file selection button labeled 'Choose File' with the text 'No file chosen', and an 'Upload' button. At the bottom of the page, there is a copyright notice: 'Copyright 2020. All rights reserved. Implemented By : Department of Higher Education, Haryana'.


6. Click on **Banners** to update college banner images

The screenshot shows the top navigation bar with 'Welcome : GCW Ambala City' and a 'Logout' button. Below the navigation bar is a menu bar with 'BANNERS' highlighted. The main content area displays a form for updating banners. The form includes a 'Select Banner Type' dropdown menu, a 'Select Banner' file selection button labeled 'Choose File' with the text 'No file chosen', and a 'Banner Caption' text input field. Below the form is a table of existing banners with columns for 'Sr.No', 'Banner Name', 'Banner Caption', 'Download', and 'Delete'. Each row contains a 'Download' button and a 'Delete' button. At the bottom of the form, there is an 'Upload' button.

Sr.No	Banner Name	Banner Caption	Download	Delete
1	Banner5.jpg	Department of Higher Education Haryana 5	Download	Delete
2	Banner4.jpg	Department of Higher Education Haryana 4	Download	Delete
3	Banner3.jpg	Department of Higher Education Haryana 3	Download	Delete
4	Banner2.jpg	Department of Higher Education Haryana 2	Download	Delete
5	Banner1.jpg	Department of Higher Education Haryana	Download	Delete

7. Click on **Focus points** to update college focus points

Welcome : GCW Ambala City Logout



MENU DATA COLLEGE LOGO BANNERS FOCUS POINTS PRINCIPAL'S DESK NEWS EVENTS & ACTIVITIES QUICK LINKS NOTICES GALLERY FOOTER DATA


Focus Point

Select Attachment File (optional) No file chosen

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8. Click on **Principal's Desk** to update Principal Name and Photo

Welcome : GCW Ambala City Logout

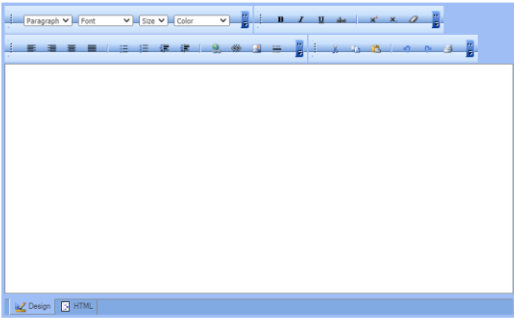


MENU DATA COLLEGE LOGO BANNERS FOCUS POINTS PRINCIPAL'S DESK NEWS EVENTS & ACTIVITIES QUICK LINKS NOTICES GALLERY FOOTER DATA

Select Principal Photo No file chosen


Principal Name

Brief Bio Profile



9. Click on **NEWS** to update college NEWS

Welcome : GCW Ambala City Logout



MENU DATA COLLEGE LOGO | BANNERS | FOCUS POINTS | PRINCIPAL'S DESK | NEWS | EVENTS & ACTIVITIES | QUICK LINKS | NOTICES | GALLERY FOOTER DATA


News Photo No file chosen

News Title

News Description

10. Click on **Events & Activities** to update college events and activates

Welcome : GCW Ambala City Logout



MENU DATA COLLEGE LOGO | BANNERS | FOCUS POINTS | PRINCIPAL'S DESK | NEWS | EVENTS & ACTIVITIES | QUICK LINKS | NOTICES | GALLERY FOOTER DATA


Events/Activities Photo No file chosen

Events/Activities Title

Events/Activities Description

11. Click on **Quick Links** to update Download Forms, Exams, Academic Calendar, List of Holidays and Directories.

Welcome : GCW Ambala City Logout



MENU DATA COLLEGE LOGO BANNERS FOCUS POINTS PRINCIPAL'S DESK NEWS EVENTS & ACTIVITIES QUICK LINKS NOTICES GALLERY FOOTER DATA


Select Menu Exams

Select Attachment File Choose File No file chosen

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12. Click on **Notice** to update college notice board

Welcome : GCW Ambala City Logout



MENU DATA COLLEGE LOGO BANNERS FOCUS POINTS PRINCIPAL'S DESK NEWS EVENTS & ACTIVITIES QUICK LINKS NOTICES GALLERY FOOTER DATA

Notice Type ----Select----

Notice Title

Notice File Choose File No file chosen

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12. Click on **Gallery** to update college gallery images

