

**DATE BOUND / IMMEDIATE ACTION REQUIRED**

From

Director General Higher Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

1. All Principals of Govt. Colleges in the State
2. All Principals of Govt. Aided Colleges in the State
3. All Principals of Self Financing Colleges in the State

Memo No.DHE-010019/5/2020-Coordination-DHE

Dated Panchkula, the 31/7/2020

**Sub: Instructions regarding New Academic Session 2020-21.**

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Kindly refer to the subject cited above.

I have been directed to convey you the following instructions to be followed in letter and spirit for the new academic session 2020-21, keeping in view the present scenario:-

- All teaching and non- teaching staff shall come to Colleges w.e.f. 4<sup>th</sup> August, 2020 as admission process and academic session is about to start. Principal will see that all protocol of sanitation and social distancing followed by the Staff. No student shall attend College till further guidelines in this regard.
- Time Table of the College will be made immediately.
- All teachers will deliver online lectures as per timetable from the College.
- In case of practical subjects, theory classes will be taught till November, 2020.
- In case of non practical subjects, topics which need no personal interaction will be taught online.
- Colleges to ensure that 70% of the classes should get conducted using online mode.
- Lectures will be developed by way of PPT which will be delivered using online platforms namely Google, MS etc..
- Students that do not have hardware and internet connections may use the nearest CSCs for online classes.
- Colleges can also use LMS, content provided by CEC and any other digital content which is appropriate.
- Remaining 30% classes shall be conducted face to face when situation normalizes.

This is for strict compliance please.

*Munish Kumar*  
Deputy Director Coordination  
for Director General Higher Education,  
Haryana, Panchkula